1. **Professor.** Dr. Joel S. Cohen.

2. **Office and Office Hours.**
   - Office - John Greene Hall, room 214.
   - Office hours - To be determined.

3. **Phone Numbers.**
   - Professor Cohen’s Office -(303) 871-3292.
   - Home -(303) 321-1219 (emergencies only).

4. **Email** - jscohen@du.edu


6. **Graduate Teaching Assistant.** Wan Bae
   - Office - John Greene Hall, room 306.
   - Office Phone - 303.871.3095
   - Email - wbae@du.edu
   - Office Hours - to be determined

7. **Mailboxes.** Professor Cohen and Wan Bae have mailboxes in room 112 of John Greene Hall.


9. **Course Content.** The course will cover selected topics from Chapters 0, 1, 2, 4, 5, 6, 7, and 8. If time permits, we will also cover Chapter 3.

10. **Exercises.** The best way to learn mathematics is to do mathematics. Each week or so an assignment sheet will be distributed with a large number of suggested practice problems. The practice problems are for practicing the concepts and techniques discussed in lecture. Answers to some odd numbered exercises appear at the end of the textbook.

11. **Class Format.** For the most part the class will consist of lecture and discussion with Professor Cohen.

12. **Class Attendance.** It is important for you to attend every class. If you are going to miss class for an extended period of time, please let me know.
13. **Quizzes and Exams.** There will be eight short quizzes (≈15 minutes), a mid-quarter exam (50 minutes), and a final exam (one hour and 45 minutes). The final exam covers the entire course. The dates for the mid-quarter exam and the final exam are

- Mid-quarter exam - Monday, May 8, 50 minutes.
- Final exam - Wednesday, June 7, 10-11:45 AM

There are no make-up quizzes for missed short quizzes. When computing your grade I drop the lowest two quiz scores.

If you miss the mid-quarter exam or the final exam and have an adequate excuse, I will give a make-up exam. If you must miss an exam due to a University event or family matter please let me know in advance. If you must miss an exam due to illness, please let me know by calling my office ((303)871-3292).

14. **Grades.** Grades are based on the following:

- Quizzes (top 6 out of 8) and out of class assignments 30%
- Mid-quarter Exam 35%
- Final Exam 35%

15. **Prerequisite.** There are no formal course prerequisites for this course. However, this course is designed for majors in computer science, applied computing, and related fields. I assume that you have had some experience with computer programming and are proficient with algebra and mathematical reasoning. **If you have any questions about whether this course is for you, please talk to Professor Cohen or your advisor.**

16. **Drop policy.** You can drop the course with an automatic grade of W (withdraw) any time on or before Monday, May 8.

Between May 8 and May 19, you can still drop the course, however, during this time period you need my approval and the approval of the Center for Academic Resources.

You cannot drop the course for any reason after Friday, May 19.